

## Agreement

Client : \_\_\_\_\_

Agreement No. : **030001**

Contact : \_\_\_\_\_

Address : \_\_\_\_\_

Date : \_\_\_\_\_

### Agreement for Air Con Services

We are pleased to forward herewith our agreement as follow :

#### **1. Maintenance Details**

- \* Maintenance of \_\_\_\_\_ unit indoor fancoil (with condenser) for \_\_\_\_\_ year air-con servicing.
- \* Above price does not cover spare parts in the events of repair.
- \* Contract service is \_\_\_\_\_ and period from \_\_\_\_\_ .

#### **2. Payment**

- \* Annually in Advance. Agreement will only take effect upon receipt of payment.

#### **3. Termination**

- \* Both parties are allow to initiate termination of agreement by giving seven (7) days notice in writing.
- \* The company shall refund the amount of the standing contract service(s), less the price of any promotion items attached to the contract and any outstanding payment due to the company according upon the confirmation of termination.
- \* If termination is requested after the first contract service, the charges of the first contract will be charge as normal Ad-hoc maintenance pricing.

#### **4. Scope of Work**

- \* Cleaning & checking air filter, front panel & cover.
- \* Checking, deodorising and purifying filter.
- \* Cleaning & checking indoor evaporator coil.
- \* Cleaning & checking indoor drainage tray.
- \* Vacuuming of drainage system.
- \* Checking fan bearing and lubrication (if necessary).
- \* Checking compressor suction and discharge pressure.
- \* Checking for all setting.

#### **5. Non-chargeable service under contract**

- \* Water-leaking rectification through vacuuming of drainage system and troubleshooting of faults in air conditioner.
- \* Transportation charge for more events.

#### **6. Others**

- \* Chemical Wash, Overhaul, Gas Topping & Part Replacement are not included in the contract (if need, need to check by the technician and according to the aircon condition we will then quote you the price)

7. Total Amount : S\$ \_\_\_\_\_

We trust that the above is in order and look forward to your confirmation.

Thank you.

Yours Faithfully

**Cool Air Solution**

Customer's Confirmation

\_\_\_\_\_  
Technician

\_\_\_\_\_  
Customer's Signature / Date

\_\_\_\_\_  
Service x 1

\_\_\_\_\_  
Service x 2

\_\_\_\_\_  
Service x 3

\_\_\_\_\_  
Service x 4

\_\_\_\_\_  
Service x 5

\_\_\_\_\_  
Service x 6

\_\_\_\_\_  
Service x 7

\_\_\_\_\_  
Service x 8

\_\_\_\_\_  
Service x 9

\_\_\_\_\_  
Service x 10